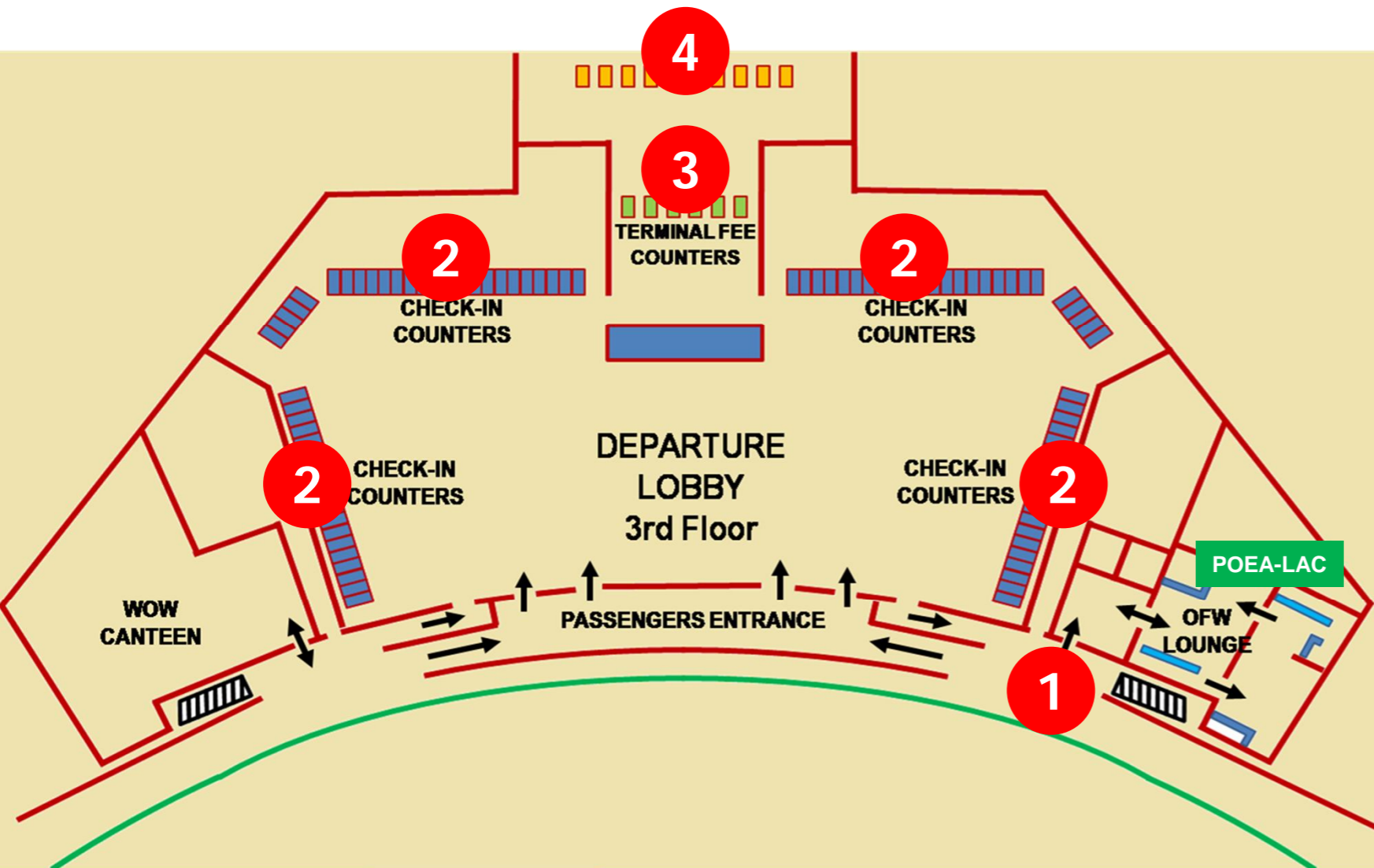


# VALIDATION OF EXIT CLEARANCE AT NAIA TERMINALS

## Guide for OFWs and Seafarers



1

Submit your OEC or E-Receipt for validation at the POEA-LAC., OFW Lounge. {Separate counters for seafarers and land-based workers.}

2

Check-in at your airline counter (including your luggage).

3

Get terminal fee exemption from the OFW counter

4

Proceed to the Bureau of Immigration counters

NAIA TERMINAL 1

Departure Area  
Third Floor

# VALIDATION OF EXIT CLEARANCE AT NAIA TERMINALS

## Guide for OFWs and Seafarers



1

Submit your OEC or E-Receipt for validation at the POEA Labor Assistance Counter.

2

Check-in at your airline counter (including your luggage).

3

Get terminal fee exemption from the OFW counter

4

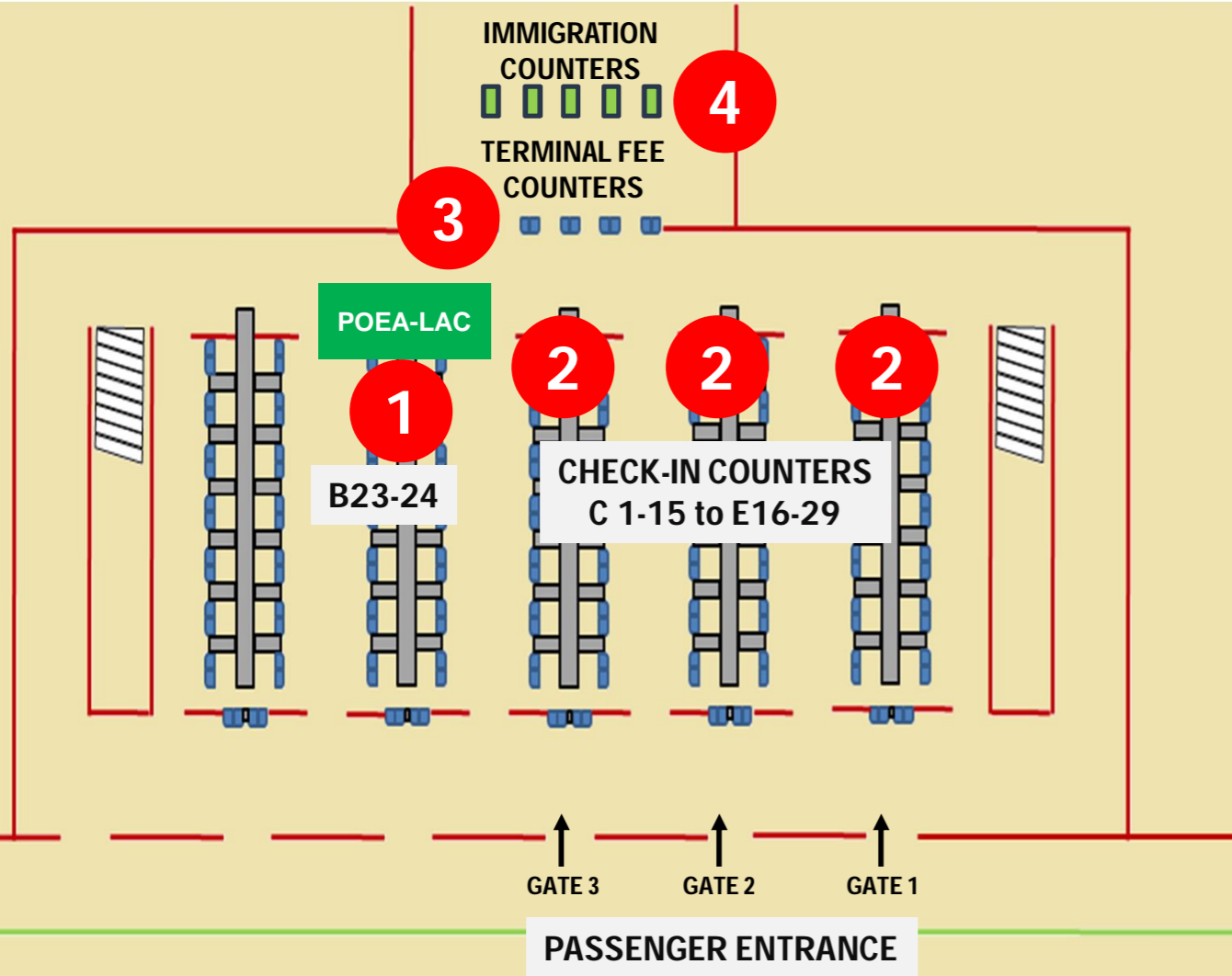
Proceed to the Bureau of Immigration counters

NAIA TERMINAL 2

Departure Area  
Second Floor

# VALIDATION OF EXIT CLEARANCE AT NAIA TERMINALS

## Guide for OFWs and Seafarers



1

Submit your OEC or E-Receipt for validation at the POEA Labor Assistance Counter.

2

Check-in at your airline counter (including your luggage).

3

Get terminal fee exemption from the OFW counter

4

Proceed to the Bureau of Immigration counters

NAIA TERMINAL 3

Departure Area  
Second Floor



VICINITY MAP  
Ninoy Aquino International Airport  
TERMINAL 1, 2 & 3



## GUIDELINES ON THE SPECIAL VALIDATION OF EXIT CLEARANCE OF SEAFARERS

1. Deploying manning agencies shall provide the Labor Assistance Center a list of names, OEC/E-receipt serial numbers and departure dates of their seafarers. [lac\\_poea@yahoo.com](mailto:lac_poea@yahoo.com); [lac\\_poea@gmail.com](mailto:lac_poea@gmail.com)

NAIA Terminal 1: 877-1109 loc. 3703

LAC mobile number: 0917-5540390

2. A team or group leader of departing seafarers shall present the above-cited list and the OEC/E-receipts issued to workers for cross checking purposes by the LAC evaluators.
3. For manning agencies with two or more seafarers in their crew list, only a team or group leader shall be required to proceed to the LAC counter for validation of the seafarers' exit clearances. The other seafarers in a group are *not* required anymore to be present or to stay inside the LAC counter to avoid long queuing and unnecessary congestion.
4. All manning agencies shall advise their seafarers to proceed to the OFW lounge for validation of their exit clearances at the LAC counters at NAIA Terminals 1, 2 and 3 at least three to four (3-4) hours before the appointed time of departure.