



Philippine  
Overseas  
Employment  
Administration

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**ADVISORY No. 27**  
Series of 2016



Pursuant to the implementation of the Mandatory Online Pre-Employment Orientation Seminar (PEOS Online) for agency-hired workers per Memorandum Circular No. 02, Series of 2016, please be informed that the PEOS Certificate number shall be required by the e-Submit system for contracts processing of **professional and skilled workers** starting **July 18, 2016**.

As such, all licensed recruitment agencies are reminded again to upgrade their e-Submit Contracts Processing System from Version 4.2. to 4.3 or Version 4.1 to 4.4. Failure to upgrade will cause the system to reject the Request for Processing and processing of contract will not proceed.

Please be informed also that an enhancement on the system pertaining to those exempted from the mandatory PEOS has been implemented. Agencies who have already upgraded to Version 4.3 or 4.4 are therefore enjoined to download again the e-Submit link to effect the enhanced feature.

Further to this, everyone is advised to be cautious of every data when registering or creating a PEOS Online account as well as during encoding in the e-Submit forms, to facilitate faster and easier verification of PEOS Certificate and prevent delay in processing contracts.

For the information and guidance of all concerned.

  
**HANS LEO J. CACDAC**  
Administrator

**CONTROLLED AND DISSEMINATED**  
BY CRD ON 04 JUL 2016