



EMBASSY OF THE REPUBLIC OF KOREA



August 9, 2004

Dear Administrator Baldoz,

With reference to your letter dated August 5, 2004 regarding the visa procedure for Filipino workers going to Korea under the Employment Permit System, I have the honor to inform you as follows:

Visa Issuance Procedures:

1. The Korea Immigration Office will review all related documents, after which a Certificate of Confirmation for Visa Issuance will be sent to the worker-applicant.
2. Right after receiving the Certificate of Confirmation for Visa Issuance, the worker-applicant should go to the Consular Office of the Korean Embassy located at the 18th Floor, Pacific Star Building, Makati City, and file his visa application.

Required documents for visa issuance:

- A. Completely filled-up Visa Application Form
- B. 2 copies of 2x2 colored photos
- C. Valid Passport (Original and one photocopy)
- D. Certificate of Confirmation for Visa Issuance (Original and one photocopy)
- E. POEA Certificate of Overseas Employment

Visa Processing Time: Three (3) Working Days

Visa Fee: ₱ 2,500 (Two Thousand Five Hundred Pesos)

Looking forward to our continued cooperation, I remain.

Sincerely yours,

Bae Han-jin
First Secretary

Encl.: Visa Application Form

Honorable Rosalinda Dimapilis-Baldoz
Administrator
Philippine Overseas Employment Administration