



REQUEST FOR PRICE QUOTATION

24 May 2018

VARIOUS INKS/TONERS (RFQ 53-2018)

Date: _____
Name of Company: _____
Address: _____
Business Permit No. _____
TIN No. _____
PhilGEPS Registration
No.: _____

Please quote your lowest net price, taxes included for the item/s described below and submit your ***signed and sealed*** quotation to the POEA BAC Secretariat, BFO Building, Ortigas Ave., cor Edsa, Mandaluyong City not later than 2p.m. on **31 May 2018** at which date and time, all submitted quotations will be opened. Late bids shall not be accepted.

Approved budget for the contract is **Five Hundred Seventy Six Thousand Four Hundred Eighty Pesos Only (₱576,480.00)**.


CANDIDA B. VISTRO
Vice-Chairperson
Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Quantity		Description	UNIT PRICE	TOTAL PRICE
18	pcs	Epson M100, T7741 Pigment Ink, Black	₱ _____	₱ _____
54	pcs	Canon 303 Toner cartridge	₱ _____	₱ _____
30	pcs	Canon 312 Toner cartridge	₱ _____	₱ _____
4	pcs	Canon Pixma CLI 751 - Magenta	₱ _____	₱ _____
4	pcs	Canon Pixma CLI 751 - Black	₱ _____	₱ _____
4	pcs	Canon Pixma CLI 751 - Yellow	₱ _____	₱ _____
4	pcs	Canon Pixma CLI 751 - Cyan	₱ _____	₱ _____
4	pcs	Canon Pixma PGI 750 - PGBK	₱ _____	₱ _____

4	pcs	HP Inkjet Print Cartridge 95	₱ _____	₱ _____
4	pcs	HP Inkjet Print Cartridge 98	₱ _____	₱ _____
4	pcs	EPSON 85 Black	₱ _____	₱ _____
4	pcs	EPSON 85 Yellow	₱ _____	₱ _____
4	pcs	EPSON 85 Cyan	₱ _____	₱ _____
4	pcs	EPSON 85 Light Magenta	₱ _____	₱ _____
4	pcs	EPSON 85 Magenta	₱ _____	₱ _____
4	pcs	EPSON T6731 Black	₱ _____	₱ _____
4	pcs	EPSON T6732 Cyan	₱ _____	₱ _____
4	pcs	EPSON T6733 Magenta	₱ _____	₱ _____
4	pcs	EPSON T6734 Yellow	₱ _____	₱ _____
4	pcs	EPSON T6735 Light Cyan	₱ _____	₱ _____
4	pcs	EPSON T6736 Light Magenta	₱ _____	₱ _____
4	pcs	INK Cartridge HP 702 Black	₱ _____	₱ _____
1	pc	Epson L220 Ink 664 Black	₱ _____	₱ _____
6	pcs	EPSON LQ-2190 Dot Matrix	₱ _____	₱ _____
3	pcs	CANON PGBK 750 BLACK	₱ _____	₱ _____
3	pcs	CANON 751 MAGENTA	₱ _____	₱ _____
3	pcs	CANON 751 YELLOW	₱ _____	₱ _____
3	pcs	CANON 751 CYAN	₱ _____	₱ _____
3	pcs	CANON BK 751 BLACK	₱ _____	₱ _____
Name of Company				
Complete Address				
Telephone No./Fax				
Printed Name of Owner/Authorized Representative and Signature				

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the minimum technical specifications
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by your or any of your duly authorized representative/s.

7. The POEA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The POEA may rescind or terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies available under circumstances.
9. The bidder shall submit the following requirements:
 - a) Business Permit/Mayor's Permit;
 - b) PhilGEPS Registration;
 - c) Income/Business Tax Return; and
 - d) Omnibus Sworn Statement.