

Department of Labor and Employment  
 Philippine Overseas Employment Administration  
 Government Placement Branch

RSF NO. **180002**

**RECRUITMENT SPECIFICATION FORM (RSF)**

**EMPLOYER** : **I-MEI FOODS CO. LTD**  
**WORKSITE** : **Taiwan**  
**CLASSIFICATION** : **Government to Government Program**  
**(Special Hiring Program for Taiwan)**

The **I-MEI FOODS CO. LTD** in Taiwan is in **urgent** need of qualified applicants for the following positions:

No. Required/Position	Qualifications	Documentary Requirements
<p><b>5 PLC Technicians</b></p>	<ul style="list-style-type: none"> <li>• Male</li> <li>• High School Graduate with at least one (1) year work experience in production maintenance technician or computer programmer</li> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• High School Diploma</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at peos.poea.gov.ph)</li> </ul>
<p><b>5 Refrigeration and Air Conditioning Maintenance</b></p>	<ul style="list-style-type: none"> <li>• Male</li> <li>• High School Graduate with at least one (1) year work experience in Refrigeration and Air Conditioning Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• High School Diploma</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> </ul>

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	<ul style="list-style-type: none"> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> </ul>	<ul style="list-style-type: none"> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at peos.poea.gov.ph)</li> <li>• Training Certificate in Refrigeration and Air Conditioning Course (if any)</li> </ul>
<p><b>5 Bakers, Staff Canteen Cooks</b></p>	<ul style="list-style-type: none"> <li>• Male or Female</li> <li>• High School Graduate with at least one (1) year work experience in food factory or bakery shop or restaurant for food processing</li> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• High School Diploma</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at peos.poea.gov.ph)</li> <li>• Training Certificate in baking or culinary (if any)</li> </ul>
<p><b>5 Food Analysis Inspector</b></p>	<ul style="list-style-type: none"> <li>• Male or Female</li> <li>• University/College Graduate major in Food Science or Chemistry</li> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• College Diploma or Transcript of Records</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at</li> </ul>

		<p>peos.poea.gov.ph)</p> <ul style="list-style-type: none"> <li>• Training Certificate in microbiology training, Lab. Chemist training, GC-MS (Gas Chromatography-mass Spectrometry (if any)</li> </ul>
<b>No. Required/Position</b>	<b>Qualifications</b>	<b>Documentary Requirements</b>
<b>5 General Technicians</b>	<ul style="list-style-type: none"> <li>• Male</li> <li>• High School Graduate with at least one (1) year work experience as Tig Welder, Building Wiring Technician, Production Maintenance Technician or Machinery Field</li> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• High School Diploma</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at peos.poea.gov.ph)</li> <li>• Training Certificate in TIG Welding and building wiring (if any)</li> </ul>
<b>50 Machine Operators – Food Processing</b>	<ul style="list-style-type: none"> <li>• Male/Female</li> <li>• High School Graduate with at least one (1) year work experience in related food factory, restaurant, bakery or machinery field</li> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• High School Diploma</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at peos.poea.gov.ph)</li> <li>• Training Certificate in HACCP/GMP food sanitation courses (if any)</li> </ul>

<b>5 Masons (Construction workers)</b>	<ul style="list-style-type: none"> <li>• Male</li> <li>• High School Graduate with at least one (1) year work experience as construction worker</li> <li>• Assigned in the flooring, epoxy flooring, carpentry and painting</li> <li>• Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo)</li> <li>• Good communication in oral and written English</li> <li>• Can work outdoors in hot/cold weather</li> </ul>	<ul style="list-style-type: none"> <li>• Detailed résumé with job description</li> <li>• High School Diploma</li> <li>• Passport with at least one (1) year validity</li> <li>• PSA Birth Certificate</li> <li>• Copy of Taiwan ARC or NHI Card for ex-Taiwan workers</li> <li>• Employment Certificate/s (EC) in related field</li> <li>• 2 pcs. 2 x 2 recent ID picture</li> <li>• Certificate of POEA online PEOS (register at <a href="http://peos.poea.gov.ph">peos.poea.gov.ph</a>)</li> <li>• Training Certificate in carpentry, general construction training (if any)</li> </ul>
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Schedule of Interview	Venue
April 10 – 11, 2018	Davao City
April 13, 2018	POEA (Central Office)

**Qualified Applicants** should **register online** at [www.poea.gov.ph](http://www.poea.gov.ph) or [www.eregister.poea.gov.ph](http://www.eregister.poea.gov.ph) and personally submit the above documents (fastened in a folder) under the heading “I-Mei Foods Co. Ltd(Taiwan) RSF NO. 170041” at the Manpower Registry Division, Window S or T, Ground Floor, Blas F. Ople Bldg. (formerly POEA Bldg.), Ortigas Avenue corner EDSA, Mandaluyong City.

Applicants are required to present their original documents for authentication of written information before forwarding the résumé to the employer.

Applicants in Davao City and nearby provinces can directly submit their applications at POEA-Davao.

**The UMID Card is one of the basic requirements for Taiwan - bound workers. However, applicants can submit the UMID Card after they are selected by the employer.**

**Deadline for submission of applications:**

**March 9, 2018** - POEA Central Office and other regional offices

**February 28, 2018** - POEA - Davao

