Department of Labor and Employment
Philippine Overseas Employment Administration
Government Placement Branch

RSF NO. 190030-C

RECRUITMENT SPECIFICATION FORM (RSF)

EMPLOYER : Northwest A & F University/Yancheng Teachers University/Yiwu Industrial & Commercial College/Shandong University of Traditional Chinese Medicine

WORKSITE : China

CLASSIFICATION : English Teachers

The Northwest A & F University/ Yancheng Teachers University / Yiwu Industrial & Commercial College / Shandong University of Traditional Chinese Medicine/ Fujian University of Traditional Chinese Medicine in China are in urgent need of qualified applicants for the position/s:

**English Teachers**

**Nine (9)**

QUALIFICATIONS:

- Not presently employed in government schools/colleges/universities, full time or part time
- Graduate of any of the following schools listed in [https://drive.google.com/open?id=1DqOncG_1jX7Pm39-XSdxtobfuQ_SeStM](https://drive.google.com/open?id=1DqOncG_1jX7Pm39-XSdxtobfuQ_SeStM)
- For other qualifications please refer to Attachment A (per University/College requirements)

BENEFITS:

See Attachment A (per University/College offer)

Qualified Applicants should register online at [www.poea.gov.ph](http://www.poea.gov.ph) or [http://onlineservices.poea.gov.ph/Onlineservices/POEAOnline.aspx](http://onlineservices.poea.gov.ph/Onlineservices/POEAOnline.aspx) and personally submit the following documents at the counters of Manpower Registry Division, Ground Floor, Blas F. Ople Bldg. (formerly POEA Bldg.), Ortigas Avenue corner EDSA, Mandaluyong City (fastened in a folder and properly labeled with RSF No.190030-A, Applicant’s Name, Position Applied For, Country of Destination, PEOS Online Number and E-Registration Number):

For Registration:

- Passport – with at least 6-month validity upon submission of application
- PSA Birth Certificate
2 pcs. 2 x 2 recent ID pictures
- School credentials, relevant to the position applied for
- PRC board certificate
- Employment certificates, relevant to the position applied for (if required)
- Certificate/diploma of highest educational attainment
- Transcript of Records
- Printed copy of Worker’s Information Sheet/E-Registration (log-in at http://onlineservices.poea.gov.ph/OnlineServices/POEAOnline.aspx)

Applicants are required to present their original documents for authentication of written information before forwarding the résumé to the employer.

Deadline of submission of applications:

- Applicants from the POEA Regional Offices: **January 31, 2020**
- Applicants from the Central Office (POEA - Ortigas): **February 5, 2020**

**This supersedes RSF No. 190030-B issued on January 22, 2020**

Date: January 28, 2020

**Distribution List:**

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<td>Northwest AIT University</td>
<td>3</td>
<td>6000-7000 (EU 855 - 980)</td>
<td>SHANXI</td>
<td>YANGIANG</td>
<td>SHANXIYANG</td>
<td>1. Positions are available to teach Academic Writing to Master and PhD students.</td>
<td>1. Applicants should have the qualification to teach non-English speakers the English language and should have Bachelor or higher degree in Literature, Education, or other relevant majors with ESL or TEFL training.</td>
<td>1. Annual salaries are 10,000-20,000 RMB, 80,000-90,000 RMB and 100,000-120,000 RMB (Taxable) for instructors with bachelor, masters and PhD degrees respectively, varying with teaching experience and academic backgrounds.</td>
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<td>Fuding Teachers University</td>
<td>1</td>
<td>7000-8000 (JU 1320)</td>
<td>JIANGSU</td>
<td>YANCHENG</td>
<td>YANCHENG</td>
<td>1. Teaching hours: no more than 14 class hours per week, one semester has 16 weeks.</td>
<td>1. Applicants should be healthy with a master's degree or above in English linguistics, literature, translation or Education, etc. Requirement of at least 2-year teaching experience unless in possession of master's degree or above in English-related majors or Education major.</td>
<td>1. Reimbursement of economic class flight tickets per year from Philippines to Yancheng Nanyang international Airport.</td>
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<tr>
<td>Yuchu Industrial &amp; Commercial College</td>
<td>2</td>
<td>7000-8500 (RMB 968-1212)</td>
<td>ZHEJIANG</td>
<td>WUYU</td>
<td>WUYU</td>
<td>1. Lessons to teach Oral English and training guide students in Oral English competition.</td>
<td>1. Applicants should be healthy. 2. Holding a Bachelor Degree or above. 3. TESOL/TEFL Certificate or equivalent is preferred.</td>
<td>1. The college provides free accommodation and subsistence for the less than 3 months and the college still offers free apartment in summer holidays.</td>
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<td>University of Traditional Chinese Medicine</td>
<td>1</td>
<td>8000-9000 (US $1340-1384)</td>
<td>SHANDONG</td>
<td>JINAN</td>
<td>CHANGSHA</td>
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<td>1. Teaching Time: The teacher assures no more than 16 teaching hours every week.</td>
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<td>2. Teaching Contents: Courses are Chinese Medicine, Traditional Chinese Medicine, Survey of Medicine, and Cultural Communication activities.</td>
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<td>3. Other Qualifications/Student Grade: Undergraduate whose age is around 18 to 24. The class size will be around 25.</td>
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<td>4. A maximum of 50 foreign teachers will be recruited.</td>
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**Educational Requirements:**
- A Bachelor’s degree or a higher degree in a related field.
- Proficiency in Chinese at the level of HSK 6.

**Certificate Requirements:**
- A recognition of TESOL or TOEFL certificate.

**Terms of Employment:**
- The teacher is offered a gratuity as accommodation on campus. The accommodation shall be equipped with furniture, heat, a refrigerator, washing machines, a dining area, a bathroom with shower facilities, heating and cooling facilities, Internet access, etc. The university offers Internet use, TV viewing, free water and electric use.
- International flight tickets are provided for round trips for foreign teachers.
- Travel allowance: 30,000 RMB per year.
- Cultural tourism activities: University offers kind of cultural tourism activities for foreign teachers.
- Chinese learning: Foreign teachers can attend Chinese language learning courses for free.
- Insurance: The university pays for the commercial insurance.
- Other benefits: The teacher shall enjoy paid winter and summer holidays, and can attend traditional Chinese Medicine, Acupuncture and Tuina, Tai Chi, and other Chinese Cultural courses for free.
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<td></td>
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<td>English teacher</td>
<td>2</td>
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<td>6000-8000 Yuan (RMB)</td>
<td>Li Rongzhu</td>
<td>0591-22861650</td>
<td>1.4E+10</td>
<td><a href="mailto:64736600@163.com">64736600@163.com</a></td>
<td>Wang Xuelian</td>
<td>0591-22861831</td>
<td>1.36E+10</td>
<td><a href="mailto:91054654@163.com">91054654@163.com</a></td>
<td>Fujian Province</td>
<td>Fuzhou City</td>
<td>Minhou County</td>
<td>Lectures for undergraduate, graduate and young teachers (some courses are arranged in the evening), with an average of 16-18 lessons per week. Lectures include listening, speaking, reading and writing</td>
<td>1. Educational Background: Bachelor degree or above; 2. Language Teaching Experience: 2 years experience in language education</td>
<td>1. Free dormitory accommodation; 2. Offer medical insurance, including major health insurance, hospital medical insurance, accidental injury insurance; 3. Corresponding airfare and holiday subsidies</td>
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