

Department of Labor and Employment
 Philippine Overseas Employment Administration
 Government Placement Branch

RSF NO. 170032-A

RECRUITMENT SPECIFICATION FORM (RSF)

EMPLOYER : I-MEI FOODS CO. LTD
WORKSITE : Taiwan
CLASSIFICATION : Government to Government Program
 (Special Hiring Program for Taiwan)

The **I-MEI FOODS CO. LTD** in Taiwan is in **urgent** need of qualified applicants for the following positions:

No. Required/Position	Qualifications	Documentary Requirements
150 Machine Operators (Food Processing)	<ul style="list-style-type: none"> • Male or Female • At least High School Graduate with at least one (1) year experience in related food or machinery field; or Vocational Graduate in related food or machinery field; or University/College graduate • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate on HACCP / GMP food sanitation courses (if any)
10 Food Analysis Inspectors	<ul style="list-style-type: none"> • Male or Female • At least Vocational Graduate in related field; or University/College graduate 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate

No. Required/Position	Qualifications	Documentary Requirements
	<ul style="list-style-type: none"> • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate on microbiology training, Lab. Chemist training, GC-MS (gas chromatography-mass spectrometry), (if any)
7 Bakers	<ul style="list-style-type: none"> • Male or Female • At least High School Graduate with at least one (1) year experience in related food or machinery field; or Vocational Graduate in related field; or University/College graduate • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate in baking (if any)
3 Staff Canteen Cooks	<ul style="list-style-type: none"> • Male or Female • At least High School Graduate with at least one (1) year experience in related food field; or Vocational Graduate in related field; or University/College graduate • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate in culinary (if any)

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5 PLC (Programmable Logic Controller)	<ul style="list-style-type: none"> • Male • At least High School Graduate with at least one (1) year experience in related food or machinery field; or Vocational Graduate in related field; or University/College graduate • With experience in PLC programming and system controlling of mixing, baking, cooling and packaging equipment • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate in PLC training program (if any)
10 General Technicians	<ul style="list-style-type: none"> • Male • At least High School Graduate with at least one (1) year experience in machinery field; or Vocational Graduate in related field; or University/College graduate • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate in TIG welding, building wiring (if any)
5 Masons (Construction workers)	<ul style="list-style-type: none"> • Male • At least High School Graduate with at least one (1) year experience in related food or machinery field; or Vocational Graduate in related field; or University/College graduate • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English • Can work outdoors in hot/cold weather 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph)

No. Required/Position	Qualifications	Documentary Requirements
		<ul style="list-style-type: none"> • Training Certificate in carpentry, general construction training (if any)
5 Refrigeration and Air Conditioning Maintainer	<ul style="list-style-type: none"> • Male • At least High School Graduate with at least one (1) year experience in refrigeration and air conditioning maintenance; or Vocational Graduate in related field; or University/College graduate • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph) • Training Certificate in refrigeration and air conditioning course
5 Factory Compound Cleaner	<ul style="list-style-type: none"> • Male or Female • At least High School Graduate with at least one (1) year experience in housekeeping or public zone cleaning • Physically and medically fit to work and with good eyesight (no color blindness/ no tattoo) • Good communication in oral and written English 	<ul style="list-style-type: none"> • Detailed résumé with job description • Passport with at least one (1) year validity • SSS UMID • PSA Birth Certificate • Copy of Taiwan ARC or NHI Card for ex-Taiwan workers • Employment Certificate/s (EC) in related field • 2 pcs. 2 x 2 recent ID picture • Certificate of POEA online PEOS (register at peos.poea.gov.ph)

Schedule of Interview	Venue
November 21 - 22	Davao City
November 24 - 25	Manila

Qualified Applicants should **register online** at www.poea.gov.ph or www.eregister.poea.gov.ph and personally submit the above documents (fastened in a folder) under the heading “I-Mei Foods Co. Ltd (Taiwan) RSF NO. 170032” at the Manpower Registry Division, Window S or T, Ground Floor, Blas F. Ople Bldg. (formerly POEA Bldg.), Ortigas Avenue corner EDSA, Mandaluyong City.

Applicants are required to present their original documents for authentication of written information before forwarding the résumé to the employer.

Applicants in Davao City and nearby provinces can directly submit their applications at POEA-Davao.

Deadline for submission of applications: November 10, 2017 (POEA main office and regional offices)

This supersedes RSF No. 170032 on 20 October 2017.