

Department of Labor and Employment
Philippine Overseas Employment Administration
Government Placement Branch

RSF NO. **210011**

RECRUITMENT SPECIFICATION FORM (RSF)

EMPLOYER : **MINISTRY OF HEALTH (MOH)**
WORKSITE : **Kingdom of SAUDI ARABIA**
CLASSIFICATION : **Government**

The **MINISTRY OF HEALTH (MOH) / KING SAUD MEDICAL COMPLEX, RIYADH** is in urgent need of qualified applicants for the position/s:

300 FEMALE NURSES (in all areas)

QUALIFICATIONS:

- **B.S. in Nursing / Master Degree in Nursing**
- With board/PRC license
- Minimum two (2) years related experience

BASIC SALARY:

- **Bachelor Degree** – starts from SR 3,378.70 for 2 years until SR 6,324.48 for 9 years as basic salary
- **Master Degree** – starts from SR 4,795 for fresh graduates until SR 7,019 for 4 years as basic salary. (Maximum of 4 years)

BENEFITS:

- Accommodation and transportation are provided
- Food allowance is SR 600
- 36-day paid vacation per year with free round trip paid airline ticket (economy class)
- Medical coverage will be provided inside KSMC for KSMC staff
- There will be a special allowance for critical areas ranging from 10-20% of basic salary

Tentative Schedule of Interview: **Second week of December 2021**

Qualified Applicants should **register online** at www.poea.gov.ph or <http://onlineservices.poea.gov.ph/OnlineServices/POEAOnline.aspx> and submit the following documents at the Manpower Registry Division, Ground Floor, Blas F. Ople Bldg. (formerly POEA Bldg.), Ortigas Avenue corner EDSA, Mandaluyong City (**fastened in a folder and properly labeled with RSF No. 210011, Applicant's Name, Position Applied For, Country**

of Destination, PEOS Online Number and E-Registration Number) during their respective schedule of appointment.

Application sent thru courier is not acceptable. Applicants should submit documents personally to verify authenticity of documents.

Appointment date will be generated after successful registration, venue of which at your preferred POEA office near you.

Documentary Requirements:

- Cover letter and curriculum vitae with colored passport size picture
- Nursing/Midwifery/Respiratory Therapy/Radiology Technology/Medical Technology Diploma (copy)
- Board Certificate and copy of license from the Professional Regulation Commission (PRC)
- Certificates of employment in related field (previous and current) (copy)
- Valid Passport copy
- Two (2) pieces 2x2 recent picture
- Certificate of POEA online PEOS (log on to www.peos.poea.gov.ph)
- Printed copy of Worker's Information Sheet/E-Registration (log-in at <https://eservices.poea.gov.ph>)

Original documents to be presented on appointment date

Applicants are required to present their original documents for authentication of written information before forwarding the résumé to the employer.

Deadline for submission of applications:

- Applicants from the POEA Regional Offices – December 6, 2021
- Applicants from the Central Office (POEA-Ortigas) – December 9, 2021

Date: October 13, 2021

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